

THE PROTECTION OF CHILDREN FROM SEXUAL OFFENCES

RKK ensures & promotes a harmonious school / classroom environment of inclusiveness. The provisions of the POCSO ACT are explained to the children in simple language by visuals, screening of movies etc. Students are educated about the private areas of body and about good touch / bad touch / confused touch. Camps on sensitisation of girls on Health and Sanitation issues are organized regularly. Karate, Self Defence training is a regular feature in the school.

Film '*Komal*' is screened from time to time. The staff is sensitised over the influence they may have over the children & therefore they should keep a check on their behaviour, use of language, relationship etc. in front of children & others.

RKK's Child Protection Committee – comprises :

Principal - Mrs Neera Singh

COMMITTEE MEMBERS

- Mrs Seema Malhotra Baxi
- Mrs Neeta Johari
- Mrs Indra Shaktawat
- Mrs Sapna Gupta

STANDARD OPERATING PROCEDURE OF RKK REGARDING CHILD PROTECTION

Procedure followed if a complaint is made / raised / lodged :

1. On receipt of any complaint, written or verbal, an enquiry is initiated immediately by the Child Protection Committee (not later than 24 hrs after the incident is reported).
2. After preliminary assessment of the complaint, the Committee recommends action & steps it considers necessary to ensure safety of the child and recommends if any specific kind of support or assistance is required by the child affected by the incident.
3. No interaction is done with the suspected abuser in front of the affected child.
4. The child is advised to contact the Committee if suspected abuser attempts to contact the child.
5. All investigations are prompt, thoroughly, fair and impartial.
6. All information / responses from people involved are taken in writing.

7. The Child Protection Committee establishes a closure report on the conclusions. Every step of investigation including action taken, giving dates, time, identifying all persons contacted is recorded.
8. Closure report is presented with all the facts to the Principal and parents / guardian of the school.
9. The report identifies the incidents and recommends corrective measures / penalties.
10. The outcomes and resolutions of complaints are informed to the child / parents and abuser in writing.

Absolute confidentiality is maintained. Care is taken that the child is not discriminated on any ground, secure and comfortable environment is provided so that children feel free to share such experiences.

COMMITTEE MEMBERS

Mrs Seema Malhotra Baxi

Mrs Neeta Johari

Mrs Sapna Gupta

Mrs Indra Shaktawat

Approved by

A handwritten signature in black ink, appearing to read 'N. Singh', is written over a horizontal line.

Mrs Neera Singh
Principal